

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF**  
**FALDINGWORTH PARISH COUNCIL**  
**HELD ON TUESDAY 20 MAY 2014**  
**IN THE MEMORIAL HALL, FALDINGWORTH**

- Present** Cllrs T Howard (Chairman), A Longdon (Vice Chairman), A Price, D Dickinson, D Waine.  
 Also present: 2 Members of the public.
- Clerk** S Aikman.
- 14/05/01** **ELECTION OF CHAIR AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE**  
 Following a vote it was **RESOLVED** that Cllr Howard be elected Chairman of the Council. Cllr Howard signed the Declaration of Acceptance of Office.
- 14/05/02** **ELECTION OF VICE-CHAIRMAN AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE**  
 Following a vote it was **RESOLVED** that Cllr Longdon be elected Vice-Chairman of the Council. Cllr Longdon signed the Declaration of Acceptance of Office.
- 14/05/03** **TO APPOINT A REPRESENTATIVE TO THE MEMORIAL HALL COMMITTEE**  
 Following a vote it was **RESOLVED** that Cllr Howard be nominated the Parish Council's representative on the Memorial Hall Trust Committee.
- 14/05/04** **TO RECEIVE APPLICATIONS FOR CO-OPTION TO THE VACANT SEAT ON THE PARISH COUNCIL**  
 No applications were received. It was **AGREED** that the Council would consider the reduction of the number of Councillors at the next meeting.
- 14/05/05** **TO RESOLVE TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE**  
 Apologies were received and reasons accepted for Cllr A Price.
- 14/05/06** **DECLARATIONS OF INTEREST**  
 None.
- 14/05/07** **PUBLIC FORUM**  
 Following a vote it was unanimously **RESOLVED** to suspend the meeting to allow for public time.  
 Residents from Cricket Meadows had asked a representative to request the Parish Council to raise their concerns in writing to West Lindsey District Council about the long construction hours for the new development. Particular concern was raised about work being permitted on Saturdays. It was reported that residents had written individually to their District Councillors.
- 14/05/08** **NOTES OF PREVIOUS MEETINGS**  
 Following a vote it was unanimously **RESOLVED** that the notes of the meetings held on 18 March 2014 be approved and signed as minutes.
- 14/05/09** **CHAIR'S REPORT**  
 The Chair presented the following report:-

Since the last Parish Council meeting, when it was unanimously voted by Councillors to replace the No Dogs sign at the entrance to the Playing Field, it has become apparent that some residents are unaware of the status of the land. The Parish Council own the land and it is designated as a playing field and the Parish Council have a duty of care to those who wish to use it for that purpose. Therefore Councillors have voted for no dogs to be allowed on the field. Interference of the sign has been reported so it will be necessary to monitor the situation. With the addition of 41 homes to the estate no doubt more families will wish to use it as it is intended.

For those not sure the Definition of a playing Field is a piece of ground devoted to sports or contests.

**14/05/10 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

None received.

**14/05/11 CLERK'S REPORT**

The Clerk reported for information only that:-

The end of year accounts including payroll and VAT had been completed.

The Notice of Appointment of Date for the exercise of elector's rights had been displayed on the 12 May 2014 giving the dates of 26 May – 20 June 2014 for documents to be available to the public.

Accounts were now being held electronically with paper and external hard drive backups.

During a meeting with the Internal Auditor it had been suggested that the assets register was updated to include replacement costs to aid the budgeting process and a plan of the benches in the village was produced with a condition report to enable planned repairs and replacements. The Clerk was undertaking the recommended actions.

Meeting dates for the year and forthcoming agendas were now added to the Parish Council web page.

**14/05/12 TO CONSIDER THE INCLUSION OF COUNCILLOR'S CONTACT DETAILS ON THE PARISH COUNCIL WEBSITE**

Following a vote it was unanimously **RESOLVED** that Councillor's Contact Details should be removed from the website to encourage all correspondence to be sent through the Clerk. Councillor's details would remain on the noticeboards for the use of local residents.

**14/05/13 TO CONSIDER THE TRANSFER OF THE PARISH COUNCIL OWNED WHEELCHAIR TO THE MEMORIAL HALL COMMITTEE**

It was reported that the British Red Cross, who had donated the wheelchair to the Parish Council, had given permission for the transfer of ownership to the Memorial Hall Committee. Following a vote it was unanimously **RESOLVED** to transfer the wheelchair to the ownership of the Memorial Hall Committee.

**14/05/14 CORRESPONDENCE**

Correspondence received was noted:

CPRE	Best Kept Village competition
Resident	Offer of play consultation in Open Door
Community Lincs	News and updates
SLCC	News Bulletin
WLDC	Planning consultation
Resident	Request for PC support at planning meeting

WLDC	Council papers
CLJSPC	newsletter
LALC	Training in NKDC & WLDC
NHS	Care for Lincolnshire patients
Resident	Agenda item request for construction site
LALC	LALC news
SLCC	News bulletin
WLDC	Energy Switch poster
WLDC	European election candidates & polling station notices
WLDC	Planning training sessions
Sustainable Government	Future proofing a zero carbon sector
Public Sector Executive	Power to manage IT
WLDC	Launch of Local Plan
CPRE	Best Kept Village competition
WLDC	Local Plan – Services and facilities data
Public Sector Executive	Councils face financial tipping point
Community Lincs	News & Updates
WLDC	Council Papers
WLDC	Notice of meetings

#### 14/05/15 **FINANCIAL MATTERS**

- i. To consider the annual insurance premium and decide accordingly  
Following a vote it was unanimously **RESOLVED** to purchase the annual insurance at a cost of £887.09.
- ii. To approve accounts for payment  
Following a vote it was unanimously **RESOLVED** to accept the following accounts for payment:
- |                               |                   |         |
|-------------------------------|-------------------|---------|
| Regor Office supplies         | Printer ink       | £47.00  |
| Community Lincs. Ins Services | Insurance         | £887.09 |
| Veolia ES UK                  | Grass cutting     | £185.35 |
| S Sawyer                      | Dog sign post fix | £80.00  |
| Archer signs                  | Dog sign & post   | £115.46 |
| S Aikman                      | April/May salary  | £485.94 |
| S Aikman                      | Mileage - SCIS    | £6.30   |
| S Aikman                      | Petty cash        | £50.00  |
- iii. To receive the annual report from the Internal Auditor.  
Mr C Mitchell-Smith had completed the Internal Auditor's Report on the annual return reporting that that the Council's finances were in good order. Systems were in place to ensure the Council was working properly and that the Council was working to these systems.
- iv. To approve the Council's accounts for 2013/14 and complete the Annual Return prior to submission for audit  
An error had been amended on the annual return. Following a vote it was unanimously

**RESOLVED** to approve the amendment and the amendment was initialled by the Chair for confirmation of the accuracy of the correction. Following a vote it was unanimously **RESOLVED** to approve the Council’s accounts for 2013/14 and complete the Annual Return prior to submission for audit. This was signed by the Chairman and the Clerk.

**14/05/16 PLANNING MATTERS**

Application 130717 for 41 dwellings on the land off Hutton Way/Jubilee Avenue, Faldingworth

It was reported that Cllrs T Howard and A Longdon had attended the planning meeting at West Lindsey District Council to put forward their planned statement. After presenting the statement there was no further opportunity for comment. The Planning Officer informed the meeting of the increase in Lincolnshire’s allocation of new housing. The issue of sustainability had been covered in terms of the planning policy guidelines by the fact that Faldingworth is on a bus route. A vote of 6:4 in favour of approval of the application was received with 1 District Councillor abstaining.

It was reported that the original application had stated that the extension to the playing field and opening up to the adjacent area of amenity land would be part of the second stage of the development that had now been approved. Following a vote it was unanimously **RESOLVED** to write to West Lindsey District Council to request that the Council had input on the conditions including Section 106 and the working hours.

Application 130514 for Solar Farm

It was reported that an application for a 50 mega-watt solar farm had been approved by West Lindsey District Council after being dealt with under delegated powers. The Parish Council had previously raised concerns over the applications reference to the land being a brown site in the application despite the applicants own commissioned habitat survey which stated that 95% of the land is currently used for crops.

The Parish Council had not been sent the report from the Planning Officer that the application had been approved.

Following a vote it was unanimously **RESOLVED** to write to West Lindsey District Council to ask for the reasons why such a large development was approved under delegated powers and what reasons were used for approval of the application. A copy of the Parish Council’s original comments on the application were also to be sent.

**14/05/17 URGENT ITEMS**

None.

*The meeting closed at 8.40 pm*

Signed .....

Date .....