

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF
FALDINGWORTH PARISH COUNCIL
HELD ON TUESDAY 19 MAY 2015
IN THE MEMORIAL HALL, FALDINGWORTH

Present Cllrs T Howard (Chairman), D Waine, D Dickinson, M Stanney, L Sutton, S Wilkinson and W.Green.

Also present: 9 members of the public.

Clerk S Aikman.

- 15/05/01 ELECTION OF CHAIR AND RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE**
 Following a vote it was unanimously **RESOLVED** that Cllr T Howard be elected Chair of the Council. Cllr Howard signed the Declaration of Acceptance of Office.
- 15/05/02 TO RESOLVE TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE**
 None
- 15/05/03 TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE, CONFIRMATION OF RECEIPT OF THE CODE OF CONDUCT AND REGISTER OF INTERESTS FROM ELECTED MEMBERS.**
 All forms were duly completed by members. Copies were to be retained and originals sent to WLDC. Members all received a copy of the Code of Conduct.
- 15/05/04 TO RECEIVE APPLICATIONS FOR CO-OPTION TO THE VACANT SEATS ON THE COUNCIL**
 2 applications had been received for the 2 vacant seats on the Council. Each vacancy was considered individually and following votes on each vacancy it was unanimously **RESOLVED** that Sandra Wilkinson and Wendy Green be co-opted to the Council. Co-opted members completed the Declaration of Acceptance of Office and Register of Interests and received a copy of the Code of Conduct.
- 15/05/05 ELECTION OF VICE-CHAIR**
 Following a vote it was unanimously **RESOLVED** that Cllr D Waine be elected Vice-Chair of the Council.
- 15/05/06 TO APPOINT A REPRESENTATIVE TO THE MEMORIAL HALL COMMITTEE**
 Following a vote it was unanimously **RESOLVED** that Cllr T Howard would be the Council representative on the Memorial Hall Committee.
- 15/05/07 TO APPOINT A MEMBER FOR PLAY AREA INSPECTIONS**
 Following a vote it was unanimously **RESOLVED** that Cllr M Stanney would continue to undertake routine play area inspections.
- 15/05/08 DECLARATIONS OF INTEREST**
 None.
- 15/05/09 PUBLIC FORUM**

Following a vote it was unanimously **RESOLVED** to suspend the meeting to allow for public time.

Cllr Steve England from WLDC introduced himself and hoped to be a regular attendee at Parish Council meetings.

It was reported that the TPO work at the church had been delayed until the autumn due to nesting in the tree.

15/05/10 NOTES OF PREVIOUS MEETINGS

Following a vote it was unanimously **RESOLVED** that the notes of the meetings held on 17 March 2015 be approved and signed as minutes.

15/05/11 CHAIR'S REPORT

The Chair thanked all those who had been elected and co-opted to the Parish Council and reminded all that the Council is a corporate body and that all correspondence should be through the Clerk.

15/05/12 TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

None received.

15/05/13 CLERK'S REPORT

The Clerk reported for information only that:

- the end of year accounts had been completed. Colin Mitchell-Smith was thanked for completing the internal audit.
- draft notes were now put on the website to comply with the Introduction of the Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494.
- Approval for additional sites for the Speed Indicator device had been requested in March and followed up. The Council was awaiting a response to the request from WLDC.

15/05/14 TO DISCUSS TRAINING EVENTS AND AGREE BOOKINGS REQUIRED

Details were provided of the training opportunities available. Members were to inform the Clerk of their requirements as soon as possible to enable bookings to be made.

15/05/15 TO RECEIVE ANY UPDATES ON THE INSTALLATION OF PLAY EQUIPMENT

It was reported that the equipment had been ordered and the Council was waiting for an installation date.

15/05/16 TO CONSIDER QUOTES FOR THE SURFACING AROUND EXISTING PLAY EQUIPMENT

3 quotes had been obtained. Following a discussion it was proposed that the quote from the play equipment supplier be accepted. 4 members voted for the proposal and 3 against. It was therefore **RESOLVED** by a majority that this quote be accepted. The Clerk would endeavour to negotiate a reduction from the supplier to match the lowest quote received.

15/05/17 TO CONSIDER QUOTES FOR PICNIC BENCHES

3 prices had been obtained for wheelchair accessible picnic benches. Following a vote it was unanimously **RESOLVED** to order 2 benches at a cost of £376.32 each. It was anticipated that installation costs would be approximately £150 per bench including a concrete base and fixings.

15/05/18 TO CONSIDER PLANS FOR THE BEST KEPT VILLAGE COMPETITION

It was reported that the entry had been submitted and that promotional material was expected

in the near future.

15/05/19 **CORRESPONDENCE**

The following correspondence received was noted:

Date	Sender	Details
23.03.15	Resident	Buslingthorpe Road
24.03.15	LALC	Smaller Authorities (Transparency Requirements)(England) 2015/494
07.04.15	Resident	SID and playing field/dog walking
08.04.15	Resident	Construction traffic, village sign, grit bin
30.04.15	Resident	Rumble strips
30.04.15	LCC	Road closure notification
05.05.15	LCC	Public Rights of Way Grass Cutting
08.05.15	Community Lincs	Playground training
08.05.15	WLDC	132749 – notice of decision
12.05.15	LALC	LALC News
13.05.15	LGBCE	Electoral review of Lincs
13.05.15	LCC	Response to request for info on SID site approvals
15.05.15	Resident	Playing field gate not closing

15/05/20 **FINANCIAL MATTERS**

- i. To approve the Statement of accounts and bank reconciliations to date
Following a vote it was unanimously **RESOLVED** to approve the statement of accounts and bank reconciliations.
- ii. To approve accounts for payment
Following a vote it was unanimously **RESOLVED** to approve the following accounts for payment:

Chq no.	To	Details	Amount
100867	S Aikman	April salary	£ 319.32
100868	CPRE	BKV entry	£ 15.00
100869	A Longdon	SID padlock	£ 7.98
100870	LALC	Annual subscription	£ 133.55
100871	S Aikman	May salary	£ 319.32
100872	S Aikman	postage	£ 5.29
100873	Community Lincs	Insurance	£ 933.23
100874	Glendale	Grass cutting	£ 190.91
100875	Playdale	Play equipment repair	£ 280.94
100876	S Aikman	expenses	£ 37.50
		Total	£ 2,243.04

- iii. To consider the annual insurance premium and decide accordingly
It was agreed that the insurance policy met current needs. The long term agreement would end in May 2016.

- iv. To receive the annual report from the internal auditor
All items on the annual return had been approved by the internal auditor.
- v. To approve the Council's accounts for 2014/15 and complete the annual return prior to submission for audit.
The accounting statement and annual governance statement on the annual return for the year ended 31 March 2015 were approved by the Council and the form was signed by the Chair and the Clerk.
- vi. To update the bank mandate.
The bank mandate was updated. The Clerk would collect necessary documentation for proof of identity from Councillors and take the mandate to the bank.

15/05/21 PLANNING MATTERS

APPLICATION REFERENCE NO: 132749

PROPOSAL: Planning application to erect a double garage

LOCATION: Grasmere, Spridlington Road, Faldingworth, LN8 3SQ

The Council had no comments on this application.

15/05/22 URGENT ITEMS

The bollards on the high street were discussed. A meeting with LCC Highways was being arranged to discuss all matters recently brought to the Council's attention.

The meeting closed at 9pm