

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF**  
**FALDINGWORTH PARISH COUNCIL**  
**HELD ON WEDNESDAY 15 MAY 2019**  
**IN THE MEMORIAL HALL, FALDINGWORTH**

**Present** Cllrs T Howard (Chair), D Waine (Vice-Chair), D Dickinson

**Clerk** Sue Aikman.  
Also present: 6 members of the public

**19/05/01** **ELECTION OF CHAIR**

Following a vote it was unanimously **RESOLVED** that Cllr T Howard be elected Chair of the Council. Cllr Howard signed the Declaration of Acceptance of Office.

**19/05/02** **TO RESOLVE TO ACCEPT APOLOGIES AND REASONS FOR ABSENCE**

None

**19/05/03** **TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE, CONFIRMATIONS OF RECEIPT OF CODE OF CONDUCT AND REGISTER OF INTERESTS OR CONFIRMATION OF UNCHANGED CIRCUMSTANCES FROM CONTINUING COUNCILLORS THAT ARE ELECTED MEMBERS.**

Declarations of acceptance of office, confirmations of receipt of Code of Conduct and confirmation of unchanged circumstances were received from continuing Councillors that are elected members.

**19/05/04** **ELECTION OF VICE-CHAIR.**

Following a vote it was unanimously **RESOLVED** that Cllr D Waine be elected Vice-Chair of the Council.

**19/05/05** **TO APPOINT A REPRESENTATIVE TO THE MEMORIAL HALL COMMITTEE.**

Following a vote it was unanimously **RESOLVED** that Cllr T Howard would be the Council representative on the Memorial Hall Committee.

**19/05/06** **TO APPOINT A MEMBER FOR PLAY EQUIPMENT INSPECTIONS.**

Following a vote it was unanimously **RESOLVED** that Cllr D Waine would undertake routine inspections of the play equipment and report to the Council.

**19/05/07** **TO INFORM COUNCILLORS OF TRAINING AVAILABLE THROUGH LALC AND WLDC**

The Clerk informed the Council of available training.

**19/05/08** **DECLARATIONS OF INTEREST**

None

**19/05/09** **TO RECEIVE REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES**

None

**19/05/10** **PUBLIC FORUM**

A member of the public stated that the vandalised hedge at the play area was growing again.

**19/05/11 NOTES OF PREVIOUS MEETINGS**

Following a vote it was unanimously **RESOLVED** that the notes of the meeting held on 20 March 2019 be approved and signed as minutes.

**19/05/12 FINANCIAL MATTERS**

- i. To approve the Statement of accounts and bank reconciliations to date  
Following a vote it was unanimously **RESOLVED** to approve the statement of accounts and bank reconciliations.
- ii. To consider the quote for insurance renewal  
Following a vote it was unanimously **RESOLVED** to accept a quote for a 3-year agreement for insurance with HIscox at a cost of £432.95 for 2019/20.
- iii. To consider a quote for a 'No dogs allowed' sign for the playing field.  
The Clerk was waiting for an updated quote. Following a vote it was unanimously **RESOLVED** that up to £75 could be paid for a sign for securing to the Playing Field entrance.
- iv. To approve accounts for payment.  
Following a vote it was unanimously **RESOLVED** to approve the following accounts for payment:

<b>Chq no.</b>	<b>Ref</b>	<b>To</b>	<b>Details</b>	<b>Amount</b>
101062	19/01	Glendale	Grass cutting	£ 121.22
101063	19/02	S Aikman	Salary	£ 382.93
DD	19/03	NEST	Pension	£ 27.92
101064	19/04	Glendale	Grass cutting	£ 121.22
101065	19/05	S Aikman	Salary	£ 382.93
DD	19/06	NEST	Pension	£ 27.92
101066	19/07	ESPO	Stationery	£ 34.32
101067	19/08	S Aikman	Expenses	£ 60.35
101068	19/09	Came & Co	Insurance	£ 432.95
101069	19/10	B Solly	Internal Audit	£ 40.00
			<b>Total</b>	<b>£ 1,631.76</b>

- v. To receive the Internal Auditor's report  
All items on the annual return had been approved by the internal auditor.
- vi. To review the effectiveness of the system of internal control and consider the findings prior to completing the Annual Governance Statement on the Annual Return for 2018/19.  
All items were reviewed and the Annual Governance Statement was completed.
- vii. To approve the Annual governance statement on the Annual Return for 2018/19.  
Following a vote it was unanimously **RESOLVED** to approve the Annual Governance Statement.
- viii. To consider the Accounting Statements by the members meeting as a whole  
The Accounting statements were considered.
- ix. To approve the Accounting Statements for 2018/19 on the Annual Return.  
Following a vote it was unanimously **RESOLVED** to approve the end of year bank reconciliation for 2018/19.

Following a vote it was unanimously **RESOLVED** to approve the Accounting Statement in the Annual Return.

- x. Accounting Statements to be signed and dated by the Chair  
The Accounting Statements were signed and dated by the Chair.

**19/05/13 CHAIR'S REPORT**

The Chair had nothing to report

**19/05/14 CLERK'S REPORT**

A comment had been received from a resident about hedges blocking footpaths. The Clerk suggested an item for the website, which could then be used by newsletters. The item would request that residents consider others and ensure that their hedges did not encroach over footpaths. This was agreed by the Council.

**19/05/15 TO REVIEW THE STANDING ORDERS**

The Standing Orders were reviewed and it was agreed that these still met the requirements of the Parish Council.

**19/05/16 TO REVIEW THE FINANCIAL REGULATIONS**

Following a vote it was unanimously **RESOLVED** to adopt the revised Financial Regulations.

**19/05/17 TO REPORT ON DAMAGE TO THE PLAY AREA HEDGE AND CONSIDER PROPOSALS FOR MAINTAINING THE SECURITY OF THE PLAY AREA**

The play area hedge had continued to be vandalised. The contractor had examined the existing fence next to the hedge and stated and that it was not feasible to repair and restore it. A quote had been received for £1,205 to replace the fence from the A46 to the gate, including fixing stock fencing to the new post and rail fence in an attempt to stop further vandalism. Additional quotes had been sought for completing the work asap but none had been received. Following a vote it was unanimously **RESOLVED** that the quote was acceptable and work could go ahead including any additional work on the hedge up to a maximum total spend of £1,500. The priority was that the work should be completed prior to the school summer holidays if possible and within the budget agreed.

**19/05/18 CORRESPONDENCE**

The following correspondence received was noted:

Date	Sender	Details
29.03.2019	LALC	Local Councillor's networking day 04.07.19
01.04.2019	LCC	Updated Street Lighting Policy
09.04.2019	LALC	Service Level Agreement
16.04.2019	LCC Highways	Extra Spending Budget £1m
08.05.2019	WLDC	Planning application 139387

**19/05/19 PLANNING MATTERS**

Planning Applications, Consents and Refusals received by the Parish Council

APPLICATION REFERENCE NO: 139387

PROPOSAL: Planning application for single storey garden room extension

LOCATION: High House, Spridlington Road, Faldingworth

No comments

**19/05/20 URGENT ITEMS**

None.

**19/05/21 DATE OF NEXT MEETING**

Wednesday 17 July 2019

**19/05/22 TO CONSIDER MOVING INTO CLOSED SESSION. TO RECEIVE APPLICATIONS FOR CO-OPTION TO THE VACANT SEATS ON THE COUNCIL**

Following a vote it was unanimously **RESOLVED** to moved into closed session and co-option was discussed.

The meeting was then re-opened to the public and the following statement was made:

Due to the number of candidates putting forward for co-option the Parish Council feels that if the said number would have put up for election then the village would have had a say on who would be a Parish Councillor. Therefore, it has deferred co-option until the next meeting in order to consider the options available.

*The meeting closed at 8.50pm.*