

FALDINGWORTH PARISH COUNCIL

email HYPERLINK

"mailto:faldingworthpc@hotmail.com"**faldingworthpc@hotmail.com**

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MINUTES OF THE FALDINGWORTH PARISH COUNCIL MEETING

Memorial Hall Faldingworth

Wednesday 15th May 2024

Present: D. Waine (Chair) Debbie Whelan (Clerk), Cllrs W. Green, Cllr D. Dickinson, Cllr P Gregson, Cllr. J Land and Cllr. A Bradbury

No members of the public were present

24/05/01 Election of Chair and receive Declaration of Acceptance of Office

Councillor Waine opened the meeting. Cllr Green proposed and Cllr Gregson seconded Cllr Waine as Chair. This was **APPROVED** unanimously. Cllr Waine signed the Declaration of Acceptance of Office

24/05/02. To receive apologies and reasons for absence

There were no apologies.

24/05/03. To receive Declarations of Acceptance of Office

Councillors completed Confirmations of receipt of Code of Conduct, Register of Interests (or confirmation of unchanged circumstances), and Acceptance of Office.

24/05/04. Election of Vice-Chair

Cllr Green was voted in as being Vice Chair.

24/05/05. To resolve to suspend the meeting to allow no more than 15 minutes of public forum

It was **RESOLVED** to suspend the meeting to allow for 15 minutes of public forum.

There were no members of the public present.

24/05/06. Confirmation of Parish Council Minutes

The Minutes of the Meeting of the 20 March were **APPROVED**.

The Minutes of the Extraordinary Meeting of the 18th April were **APPROVED**.

24/05/07. Memorial Hall Management Committee

Cllr Gregson was appointed as representative on the Memorial Hall Management Committee.

24/05/08. Playing field inspections

Cllr Gregson proposed Cllr Waine. This was seconded and **ADOPTED**. However, Cllr. Land offered to do the playing field inspection training and it was **AGREED** that the Clerk approach LALC to establish when the next training session would be.

24/05/09. Defibrillator maintenance

Cllr Waine is the current guardian of the defibrillator. It was **RESOLVED** that he continue in this role. Cllr. Land indicated that he would be able to take this on, given the correct training.

24/05/10. Speed Indicator Device

The Speed Indicator Device has arrived. Cllr. Land will put it up on an approved pole. It was **AGREED** that this be situated on the existing pole on the Village Green and that the old one be moved to a site on the Spridlington Road.

24/05/11. Financial Matters, taking any required action

The Year End accounts were tabled and **ACCEPTED**.

Year End Accounts - to receive and approve reports

- Bank Reconciliation 2023/24 **APPROVED**
- Variance Report 2023/24 **APPROVED**
- Annual Governance Statement 2023/24 **APPROVED**
- Accounting Statements 2023/24 **APPROVED**
- Internal Auditors Report 2023/24 **APPROVED**

Recommendations from the tabled audit infer the following actions:

- The Clerk to prepare clear documentation re. Standing Orders, Financial Regulations, Publications Policy, Staffing Policy, GDPR etc.
- The Council to investigate moving to a gov.uk email address
- Move to online banking and caveat about changing banks
- Ensure there is continual reference to the approved budget

Payments

The following payments were **APPROVED**.

101234	LALC Subscription	£ 170.34
101235	D Waine (Reimbursement Defibrillator Battery)	£ 354.00
101224	Stocksigns (Speed Indicator Device)	£4 224.00
101228	D Whelan (Clerk Salary April / May)	£ 194.00
101229	HMRCPAYE	£ 128.80
101230	Glendale Grass Cutting (2 April)	£ 91.24
101232	The Grill Store Ltd.D Day Lamp of Peace (S137)	£ 55.00
DD	Bank Charges 25 April 2024	£ 9.00
101231	D Whelan (Reimbursment)	£2 000.00*
101233	Faldingworth Memorial Hall (2023-2024 Hire)	£ 82.00
101234	Carl Thomas Internal Audit	£ 150.00
TOTAL		£ 7 458.38

*an issue with the Bank accepting / clearing the cheque paid to the Contractor for cleaning the playground equipment led to the Clerk paying the contractor and then requiring reimbursement.

This is a **total of £7458.38** in payments for the period.

There was no income recorded.

The Clerk recorded that all efforts to contact Gallagher Insurance for a clarity on the insurance premium, in addition to adding the new Speed

Indicator Device, had borne no fruit. It was **AGREED** that the Clerk continue to contact AJ Gallagher and establish the parameters of the insurance uptick and add the Speed Indicator to the insurance.

As of the 4 May 2024, the balance in the CURRENT ACCOUNT stands at £25,675.77

As of the 4 May 2024, the balance in the BUSINESS ACCOUNT stands at £30,814.66

24/05/12. Updates from outside bodies

There were no updates from any outside bodies.

24/05/13. Resident Issues, taking any required action

There was a complaint from a resident about cherry trees growing in their verge which need to be removed. It was **AGREED** that the Clerk contact Highways and establish a way forward.

24/05/15. Playing Field issues, taking any required action

Cllr. Waine reported that the contractor had carried out a good job on cleaning the play equipment in the Play Area. The contractor has one issue remaining which they will complete. Cllr. Land volunteered to mend the fence adjacent to the entry gate on the Playing Field.

24/05/16. Planning Matters

Planning protocols will be carried over to the next meeting in line with the requirements of the audit..

24/05/17. Correspondence and updates on previous actions and action required

The Clerk reported that a parishioner had complained about the overgrown hedges on the Lincoln Road parallel with Compton Drive. It was **NOTED** that the maintenance of these hedges is not the responsibility of Highways or the Parish Council, but the responsibility of the residents on Compton Drive.

24/05/18. Any urgent items for discussion

It was noted that one Expression of Interest for co-option onto Council had been received, but that the applicant was only available at the next meeting. It was **AGREED** that co-option be held over until this meeting.

24/05/19. Next Meeting

The next meeting of the Parish Council is 17 July 2024 at 7.30pm.
The meeting closed at 20.55.