

# FALDINGWORTH PARISH COUNCIL

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## MINUTES OF THE FALDINGWORTH PARISH COUNCIL MEETING

Memorial Hall Faldingworth

**Wednesday 20 September 2023**

**Present:** D. Waine (Chair) Debbie Whelan (Clerk), Cllr D. Dickinson, Cllr P Gregson, Cllr. W Green, Cllr. M. Thompson, Cllr. J Land.

Two members of the public were present.

### **23/09/01. Apologies**

There were no apologies

### **23/09/02: To receive declaration of interest in any item on the agenda**

None was received.

### **23/09/03. To suspend the meeting to allow no more than 15 minutes of public forum**

There were no issues raised.

### **23/09/04 Confirmation of Parish Council Minutes**

Minutes of the 19 July 2023 were **APPROVED**

### **23/09/05. Reports from outside bodies, taking any required action:**

Cllr. Gregson raised the following which arose from the Village Hall meetings.

There is a Macmillan Coffee morning on Saturday 23 September, a 1940s evening on the night of the 23 September and then also a quiz on the 30<sup>th</sup>

September.

The hourly rate for hiring out the Village Hall has been increased to £7.00 for parishioners and £11.00 for people from outside the village.

The Clerk will contact Kate Pears with respect to confirming the dates for the next year.

**23/09/06. Resident's issues, taking any required action:**

**Email from Keith Turnell** - To be raised later in the meeting under item discussing playground.

**Low hanging branches** - The Clerk reported that they had followed up on a complaint by a member of the Parish and had contacted Highways with respect to low hanging branches on the tree in the centre of the Village Green and that these impacted on visibility for tall vehicles. This is currently in hand.

**23/09/07. Financial Matters:**

- The payments as indicated were **APPROVED**
- The Bank Reconciliation was presented and **APPROVED** subject to minor changes which were related to formula in the spreadsheet.
- Banking arrangements to be held over to the next meeting.
- Feedback on audit: The Clerk tabled that confirmation has been received from the External Auditor that the Parish Council has been granted exempt status.
- Feedback on PAYE for Clerk: Confirmation was given that the Parish Council's PAYE is now in full compliance with HMRC. However, the WFH allowance was wrongly included in the Clerk's pay for March calculation. This needs to be recalculated and repaid by the Clerk, in addition to the PAYE paid to Andy Hopkins for his last month of work. The Clerk is to contact Paul Elliot and request that these adjustments be made and included in the PAYE calculations. The Clerk is to also invoice Andy Hopkins for the amount paid to HMRC on his behalf as per Paul Elliot calculations.

**Payments in the August /September period.**

The following were **APPROVED** for payment:

Cheque 101206	Glendale	Grass cutting July	£605.74
Cheque 101212	Glendale	Grass cutting August	£206.70
Cheque 101208	HMRC PAYE	November to July	£357.85
Cheque 101203	West Lindsey	Uncontested election charges	£108.37
Cheque 101204	LALC	Website maintenance	£204.00
Cheque 101211	Clerk Salary	Amended July and Sept	£493.00
Cheque 101210	HMRC PAYE	September	£64.60
DD	Bank Charges	25 July	£10.00
DD	Bank Charges	25 August	£11.00
<b>TOTAL</b>			<b>£2061.26</b>

The Business Money Manager account earned £ 124.69 in interest.

The Business Current Account closed with a balance of £18,890.02

The Business Money Manager Account closed with a balance of £30,460.99

### **Feedback on VAT:**

The Clerk noted that they had applied for a VAT refund for the financial years 2022 and 2023. This amounted to a total of £647.71.

Cllr Gregson requested that an investigation into whether VAT had been claimed by the Clerk in 2021 needed to be carried out. The Clerk was to investigate bank statements prior to the 2022 financial year to establish whether any payments had been received.

### **23/09/08. Community Speed watch:**

The Clerk reported that they had contacted the local Councillor, Paul Swift, with respect to attending a meeting of the Faldingworth Parish Council. The Councillor indicated that he would be prepared to attend a meeting, but only armed with a plan which would assist in resolving the issue.

It was **RESOLVED** that the Clerk continue to liaise with Cllr Swift with the view to arranging a proactive meeting of the appropriate stakeholders including the Chair of the Friesthorpe Parish Council (Phil Spilman), the Councillor for Welton and Dunholme, Lincolnshire Road Safety, and the Police to address these issues. This will take the form of a public meeting in the Faldingworth Village Hall.

### **23/09/09. Planning Matters:**

There were none submitted.

**23/09/10. Correspondence:**

There was no correspondence that could not be addressed in the standing items on the agenda.

**23/09/11. Playground areas:**

It was reported that Peter Krakow kindly repaired the lower part of the gate and the ties supporting the slide.

The Chair noted that, in response to the email received by Keith Turnell, that there had been a number of different interventions on both the playing field and the playground. If the Parish Council does install more equipment, then ongoing maintenance needs to be considered. These may become issues in the annual playground audit. It was **RESOLVED** that the Clerk investigates companies which clean and maintain playground equipment as an interim measure to support our facilities. This can thus form part of a long -term budget in the next financial year. It was **RESOLVED** that the Clerk establish from LALC when the next playground inspection course is being held and communicate this to the Council accordingly.

It was **AGREED** that the Clerk is to approach Wicksteed to establish a date for the inspection. Cllr. Waine requests that this is arranged at a date and time in which he is available.

**23/09/12. LALC and website maintenance:**

The Clerk reported that this is continuing as per latest invoice.

**23/09/13. Donations for RBL wreath**

John Fountain has ordered a wreath for the 11 November. It was **RESOLVED** to donate £25 to the RBL for the wreath. The Chair is to ensure that we inform Kisimul two weeks before the event in terms of the lease agreement.

**23/09/14. Co-option of one member to the Parish Council:**

The Clerk received two declarations of interest in co-options to the Parish Council. Adrian Bradbury was the only applicant present at the meeting and was therefore duly elected to the Parish Council.

**23/09/15. Urgent items for discussion:**

None were raised.

**23/09/16. Next Meeting:**

The next meeting of the Faldingworth Parish Council will be held on 15 November 2023 at 7.30pm